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UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 17 November 1960

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activity Report #46

CONFIDENTIAL1. Development/Production Work to be Performed by Blind Persons

On 10 November representatives of the interested OTR components met to review the OCI proposal that OTR contract [redacted] for certain development/production work to be performed by blind persons using special intelligence data (contract to be budgeted for and administered by OTR). It was agreed that the work in question appears to be primarily designed to produce material for OCI, to train OCI supervisors, and to provide on-the-job training for blind persons who had previously been trained for two years by [redacted] for this duty. For these reasons and others it was agreed that OCI or Division D rather than OTR should arrange, administer, and budget for the contract, and that OTR would be involved in the project only to the degree desired by OCI or Division D to review the selection and training activities in order to protect Agency interests. The conferees also developed a number of technical questions concerning selection, training, and motivation aspects of this program. It was agreed that these questions and the proposal concerning the contract would be referred to OCI, and would be the subject of a later meeting with OCI representatives. Copy of agenda has been sent to [redacted] at his request.

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2. Seminar on the Use of Clerical Personnel

On 14 November 1960 [redacted] briefed [redacted] as to the results of a recent seminar on the use of clerical personnel which was attended by the Support Chiefs of the Clandestine Services. The briefing was a form of preparation for OTR participation in discussions of this subject with representatives of the Office of Personnel, as recommended by the IG.

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3. Emergency Planning

On 14 November 1960 [redacted] in [redacted] developing plans for OTR Emergency Relocation Forces [redacted]

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[redacted] was administratively responsible for such planning for the FI Staff in his former assignment.

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4. Educational Specialist

On 14 November 1960 according to OTR Regulation [redacted] briefed [redacted]. Because of his extensive background, formal instructor training was not seen as a requirement. A proposal was made to him and he seemed to be quite interested in participating in instructor workshop sessions of certain specified subjects that might be common to [redacted] and other of his instructor colleagues. This report was given to [redacted] on 14 November.

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[redacted] attended the 15 November meeting of the Training Officers Conference, Washington, D. C. Also in attendance were Messrs. [redacted] USIA Training Officer. spoke very interestingly on [redacted]

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5. Potential Requirement for IOE Training

On 15 November [redacted] Chief, FE Support, informed PPS that he had proposed to [redacted] DD/P-TRO that the DD/P ask OTR to schedule as many as three or four runnings of the Introduction to Overseas Effectiveness Course during the coming year. In making this proposal, [redacted] stated that FE could guarantee as many as six or eight students for each of these runnings. As Chief of Support for the FE Division, [redacted] is able to establish that all Support Officers of the grade of GS-11 or above who are going to FE stations will be required to take the IOE course. [redacted] wanted to know if PPS felt that this was a reasonable proposal. PPS replied in the affirmative, indicating that although the six or eight students would be a good start, it would be necessary for the DD/P to guarantee sufficient additional students to warrant the presentation

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B of this rather expensive course. [redacted] indicated that he would press other division training officers to participate in this training. Subsequently, PPS informed C/LAS of this proposal and it was agreed that LAS would take the initiative in suggesting dates for three offerings of the IOE. Both LAS and PPS feel that the combination of proposing three dates for the course and of the Inspector General's recent emphasis on IOE training will result in the necessary participation in the course and we feel that DD/S as well as DD/P personnel will take advantage of it. F

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